

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES 1 4	
2. AMENDMENT/MODIFICATION NO. P00001		3. EFFECTIVE DATE See Block 16C	4. REQ./PURCH REQ.#	5. PROJECT NO. (IF APPLICABLE)	
6. ISSUED BY NAVAL INVENTORY CONTROL POINT 5450 CARLISLE PIKE, P.O. BOX 2020 MECHANICSBURG, PA 17065-0788 POC: TERRI BAXTER, CODE 0272.15 Email: Terri.Baxter@Navy.Mil		7. ADMINISTERED BY SAME AS BLOCK 6 T. S. BAXTER CODE: 0272.15 PHONE: (717) 605-2003 EMAIL: Terri.Baxter@Navy.Mil	CODE	N00104	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) ASAP SOFTWARE, INC. ATTN: FEDERAL SALES 850 ASBURY DRIVE BUFFALO GROVE, IL 60089 BPA POC: David Beale PHONE: (800) 248-2727, X5303 FAX: (847) 465-3277 Email: dbeale@asap.com			9A. AMENDMENT OF SOLICITATION NO.		
			9B. DATED (SEE ITEM 11)		
			10a. MODIFICATION OF CONTRACT/ORDER N00104-03-A-ZE88 GS-35F-4027D		
			10b. DATED (SEE ITEM 13) 12-Sep-03		
CODE	OET83	FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of offers <input type="checkbox"/> is <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. ACCOUNTING AND APPROPRIATION DATA (if required) N/A					
13. THIS ITEM APPLIES ONLY TO THE MODIFICATION OF CONTRACTS/ORDERS AS SPECIFIED ITEM 14.					
	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: CONTRACT ORDER NO. IN ITEM 10A.	THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE			
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).				
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 43.103(e)(3)				
	D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return 1 copy.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (including solicitation/contract subject matter where feasible.)					
See Pages 2 thru 4					
DISTRIBUTION: (2) PURCHASE FOLDER (1) CONTRACTOR (1) PMO - SPAWAR SAN DIEGO, CA 92152, ATTN: STEVE THOMPSON/CODE 2829 (1) FMO - SSC CHARLESTON NORFOLK OFFICE, CODE 645.2, BLDG V-53/LIZ VONASEK, PO BOX 1376, NORFOLK, VA 23511-2130 (1) HQ SSG/ITS, ATTN: BOB HAMRICK, 501 EAST MOORE DRIVE, BLDG 884, RM 1437, MAXWELL AFB-GUNTER ANNEX, AL 36114-3004 (1) ARMY SMALL COMPUTER PROGRAM, ATTN: SFAE-PS-EI-SCP (MARGARET KIRSCH), BLDG 283, SQUER HALL, FORT MONMOUTH, NJ 07703 (1) DISA SPM, DAWN LAWSON, LAWSOND@NCR.DISA.MIL (1) DFAS/ADDOFA/COIN, 8899 E. 56TH STREET, INDIANAPOLIS, IN 46249-1500 Except as provided herein, all other terms and conditions of the contract remain unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER DAVID W. Bodo, Fed Mgr			16A. NAME AND TITLE OF CONTRACTING OFFICER TERRI S. BAXTER CONTRACTING OFFICER		
15B. CONTRACTOR/OFFEROR D. D. P.		15C. DATE SIGNED 1-20-04	16B. UNITED STATES OF AMERICA BY T. S. Baxter		16C. DATE SIGNED 1/20/04
(Signature of person authorized to sign)			(Signature of Contracting Officer)		
NSN 7540-01-152-6070 PREVIOUS EDITION UNSALE	30-105 (SPCC OVPT) (REV 10-44) (LOCAL)	STANDARD FORM 30 (REV. 10-43) Prescribed by GSA FAR (48 CFR) 51-243			

1. The Army and DISA are now participating in the Fee Sharing Program. Paragraph D.4.2, Acquisition, Contracting and Technical (ACT) Fee, of the BPA is hereby updated as follows to reflect this change:

4.2 Acquisition, Contracting, and Technical (ACT) Fee. The cost of awarding, administering and managing this BPA is included in the prices charged to ordering activities. The ACT fee is 2%. Remittance of the ACT fee shall be made on a calendar quarterly basis (i.e. January - March, April - June, July - September, and October - December) or as otherwise requested by the Software Product Manager (SPM) and is due thirty (30) days following the completion of the reporting period. Negative reports are required. ACT fees that have not been paid within the prescribed thirty (30) days shall be considered a debt to the United States Government under the terms of FAR 32.6. The Government may exercise all its rights under the contract, including withholding or setting off payments and interest on the debt (see FAR 52.232-17, Interest). Failure of the Contractor to pay the ACT Fee in a timely manner may result in termination of the Contract.

The Army, Air Force, DISA and Navy are participating in a fee-sharing program. The contractor shall collect the 2% ACT fee and distribute in accordance with the following procedures. Fee sharing shall be determined by the End User Agency or Service identified in the monthly Report of Sales. This field shall be notated Army, Air Force, DISA, Navy or DoD as appropriate. Do not issue fee checks until written approval is received for the Report of Sales.

ALL SALES:

The 2% ACT fee is split equally between the DoD Component whose customer places the order and the DoD Component that manages the ESI agreement. In other words, any Army, Air Force or DISA order placed against an ESI agreement managed by the Navy results in a 1% portion of the 2% fee being returned to the component's acquisition organization that placed the order (see each component's sales information herein). The Navy will retain the entire 2% fee under orders issued for Navy activities or those activities that do not collect a fee under the ESI agreements managed by the Navy. The contractor is responsible for distributing the ACT fee to all applicable Services in accordance with the instructions herein. The amount of ACT Fee due the Financial Management Office (FMO) shall be calculated at 1% for Army sales, 1% for Air Force sales, 1% for DISA sales and 2% for all other sales

Remit ACT Fee to the Financial Management Office (FMO) by corporate or cashier's check made payable to "Treasurer of the United States". No transmittal letter is required with submission of Navy fee checks.

Checks must include the following information to ensure proper crediting of the payment:
BPA N00104-03-A-ZE88
DoD ASAP Software (Adobe) Enterprise Software Agreement
ACT Fee

If using overnight or express mail, send check to:
SPAWAR Systems Center Charleston, Norfolk Office
Attn: E (Liz) Vonasek
Code 645.2, Bldg V53
9456 Fourth Avenue
Norfolk, VA 23511-2130

If using regular mail, send check to:
SPAWAR Systems Center Charleston, Norfolk Office
Attn: E. (Liz) Vonasek
Code 645.2, Bldg V53
P. O. Box 1376
Norfolk, VA 23501-1376

Email a copy of the FMO check to
SPM: Steve.Thompson@navy.mil

or

Mail to:
DON IT Umbrella Program Management Office
SPAWAR Systems Center, San Diego
Attn: Steve Thompson, Code 2829
53560 Hull Street
San Diego, CA 92152-5001

ARMY SALES:

The amount of ACT Fee due the Program Executive Office (PEO), Enterprise Information Systems (EIS) shall be calculated at 1% of all Army sales.

Remit ACT Fee to PEO EIS by corporate or cashier's check made payable to "Treasurer of the United States" notated with the following information:

BPA N00104-03-A-ZE88
SCP Fee Reimbursement

*** Checks must be accompanied by a transmittal letter (sample enclosed) to ensure proper crediting of the payment.

Send check and transmittal letter to:
Program Executive Office (PEO) Enterprise Information Systems (EIS)
Assist Project Manager (APM), Army Small Computer Program
SFAE-PS-EI-SCP (Attn: Financial Support Group)
Fort Monmouth, NJ 07703-5605

Email a copy of the check and letter to: AMSEL-dsa-scp-CR@mail1.monmouth.army

AIR FORCE SALES:

The amount of ACT Fee due DFAS Pensacola shall be calculated at 1% for all Air Force sales.

Remit ACT Fee to DFAS Pensacola by corporate or cashier's check made payable to "Treasurer of the United States" notated with the following information:

BPA N00104-03-A-ZE88
ESI-SW Fee Sharing

*** Checks must be accompanied by a transmittal letter (sample enclosed) that cites the applicable accounting data to ensure proper crediting of the payment.

Send check and transmittal letter to:
DFAS OPLOC/PE
Building 603-2, Code FDA-SSG
130 West Avenue, Suite A
Pensacola, FL 32508-5120

Fax or mail a copy of the check and letter to:
HQ SSG/AQPP
Financial Management
501 East Moore Drive
MAFB-Gunter Annex, AL 36114-3014
FAX #: (334) 416-5796

DISA SALES:

The amount of ACT Fee due DFAS Indianapolis shall be calculated at 1% of all DISA sales.

Remit ACT Fee to DFAS Indianapolis by corporate or cashier's check made payable to "Treasurer of the United States" notated with the following information:

BPA N00104-03-A-ZE88
ESI-SW Fee Sharing

*** Checks must be accompanied by a transmittal letter (sample enclosed) that cites the applicable accounting data to ensure proper crediting of the payment.

Send check and transmittal letter to:
 DFAS/ADOFA/COIN
 8899 E. 56th Street
 Indianapolis, IN 46249-1500

Mail a copy of the check and transmittal letter to:
 Defense Information Systems Agency
 Attn: Dawn Lawson, Code COGB
 5600 Columbia Pike, Suite 900
 Falls Church, VA 22041-2717

Or send via FAX or Email to:
 FAX #: (703) 681-2782
 Email: lawsond@ncr.disa.mil

FEE SHARING SUMMARY

	Navy & DoD Remit to: FMO (SPAWAR)	Applicable Component Remit to: (See specific component sales information contained herein)	Total ACT Fee
Fee Applicable to: Navy, & Other DoD Sales (DON, DoD)	2%	0%	= 2%
Fee Applicable to: Army Sales (DOA)	1%	1%	= 2%
Fee Applicable to: Air Force Sales (DOAF)	1%	1%	= 2%
Fee Applicable to: DISA Sales (DISA)	1%	1%	= 2%

2. All other terms and conditions remain unchanged.